



# GIFT AID FORM

## PERSONAL DETAILS

Title:

Full Name:

Previous Name:   
If applicable

Address:

Postcode:

Email:

Gathering:  North  South  Central

NI Number:  /  /   
Providing your NI number will help us verify to HMRC that you are a UK taxpayer.

## GIFT AID DECLARATION

I am a UK taxpayer and I would like Mosaic Church to treat as Gift Aid donations:

- all donations made in the past 4 years and any I make in the future OR
- all donations made since  /  /  and any I make in the future.

I confirm that I am a UK taxpayer. I understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

SIGNATURE:  DATE:  /  /

Please send this form to:  
**Mosaic Church, Mill 5 Ground Floor, Mabgate Mills, Mabgate, Leeds, LS9 7DZ**

Data provided will be held securely by Mosaic, and will only be used for the purpose of Gift Aid.

**Please notify us if you:**

- Wish to cancel this declaration
- Change your name or your address
- No longer pay sufficient tax on your income/or capital gains.



# F A Q S

## WHAT IS GIFT AID?

Gift Aid increases the value of donations that are given by UK taxpayers. It enables us to reclaim from HMRC an additional 25p for every £1 given.

## DO I NEED TO COMPLETE A GIFT AID DECLARATION?

For your donations to be eligible you must complete a Gift Aid declaration form. This form covers all future donations that you make, so there is no need to complete a new form unless your personal details such as your name or your address change.

## AM I ELIGIBLE FOR GIFT AID?

Most UK taxpayers will be eligible for Gift Aid. To check you've paid enough income tax, simply divide the annual donation you give by four, and compare it to the amount of tax you pay in a year.

For example, if you give £250 each month,  
this equates to £3,000 per tax year ( $£250 \times 12 = £3,000$ ).  
To be eligible for Gift Aid you will need to have paid at least £750 tax that year  
( $£3,000 / 4 = £750$ ).

The above calculation assumes a basic tax rate of 20%. Capital gains tax can also be counted towards the tax that you have paid.

## WHAT IF MY PARTNER AND I GIVE JOINTLY?

As long as one of you pays sufficient tax and completes a Gift Aid declaration form, then donations that you give jointly will be eligible for Gift Aid (you do not both need to complete Gift Aid forms).

## CAN GIFT AID BE CLAIMED RETROSPECTIVELY?

Yes! A Gift Aid declaration allows us to reclaim Gift Aid on any eligible donations made in the past four years or from the date specified on your Gift Aid declaration form.

## WHAT IF I GIFT AID TO ANOTHER CHARITY?

You can support as many UK charities as you like through Gift Aid. All you need to do is to return a declaration to each charity that you support and ensure that you are paying enough tax during the tax year to cover your total annual donations.

## WHAT IF MY SITUATION CHANGES AND I NO LONGER PAY ENOUGH TAX?

If you no longer pay enough tax, please contact us at [giftaid@mosaic-church.org.uk](mailto:giftaid@mosaic-church.org.uk) to cancel your declaration.

## WHAT IF I WANT TO KNOW MORE?

If you have further questions about Gift Aid please don't hesitate to contact us at [giftaid@mosaic-church.org.uk](mailto:giftaid@mosaic-church.org.uk).